

Orchard Elementary
School Community Council Meeting
October 12, 2017

Members Present: Aaron Stevenson (Principal Representative), Susan Phillips (Employee Representative), Melissa Jones (Employee Representative), Catherine Summers (Employee Representative), Kristie Jolley (Parent Representative), EJ Gutierrez (Parent Representative), Cressent Page (Parent Representative), Tiffany Madsen (Parent Representative), Yessica Alvarez (Parent Representative), Brittany Cochrane

Members absent: Gabriela Larsen

1. **Welcome and introductions.** Each member was able to introduce themselves. Mr. Stevenson explained more about the SCC and where the funding comes from with the Land Trust funds. He shared that we are looking to identify the biggest need in order to decide how to allocated the funds we receive.
2. **Review of responsibilities and roles of SCC.** Mrs. Alvarez asked for clarification on the collaboration with sub-committees. Mr. Stevenson explained that because we are a smaller SCC, we typically don't have sub-committees. Mrs. Jolley asked about where to find a review of the rules of SCC. Mr. Stevenson guided her to schoollandtrust.org for more information.
3. **Review of rules of order and voting.** Mr. Stevenson explained that we have adopted the example from the state of Utah and we can amend them if we would like to. Mr. Stevenson explained that anyone in the community is invited to attend, but voting is only counted from SCC members.
4. **Voting on chair.** Mr. Stevenson explained that the chair needs to be a parent representative and shared some of the responsibilities of the chair. One of the responsibilities is to develop the agendas for upcoming SCC meetings. It was opened up for nominations for SCC chair. Tiffany Madsen volunteered to be the SCC chair. It was voted on with a unanimous vote, with Gabriela Larsen being absent.
5. **Overview of 2017-2018 Trustlands Plan.** Mr. Stevenson reviewed allocation of funds. Miss Summers shared what they did as a team during

Summer Collaboration which Trustlands paid for. Mrs. Jolley asked if any vertical collaboration happens during that time and Mr. Stevenson explained it wasn't happening in the summer, but that teachers have that opportunity during the school year, especially during the Monday collaboration time. Mrs. Page asked how beneficial the aides are in helping in classrooms. Miss Summers shared about how aides are helping in her classroom. Mrs. Page asked about what our biggest need is at the school as far as math or literacy. Mrs. Jolley asked about teachers we have at the school with reading endorsements who could help with teacher training and if the SCC could pay for teachers to get their reading endorsements. Mrs. Page asked about how many aides we have in the building. Mr. Stevenson explained about how there are different accounts that we are pulling from to fund aide salaries other than just Trustlands funding.

6. **Establish dates for upcoming SCC Meetings.** Mr. Stevenson suggested we try to stick with the second Thursday. Suggested dates were: November 9, January 11, February 15, March 15, April 12. We would start meeting at 3:40 and typically end around 5:00. Everyone said those dates should work for the most part.
7. **Community Concerns.** Catherine asked if there was the possibility of a school-wide discipline plan or refocus room. Mr. Stevenson asked Miss Summers to look into school wide discipline plans and bring information to our next meeting. She said she won't be able to be in attendance, but can send in information she is able to find.